



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 13 February 2015
My Ref: BH/ESPO
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

ESPO FINANCE AND AUDIT SUBCOMMITTEE

A meeting of the Finance and Audit Subcommittee will be held at on Monday, 23 February 2015 at 10.30 am in the Goscote Committee Room, County Hall, Glenfield.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Ben Holihead
for Consortium Secretary

AGENDA

<u>Item</u>		<u>Pages</u>
1.	Minutes of the meeting held on 17 November 2014.	(Pages 3 - 6)
2.	To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.	
3.	Declarations of interest in respect of items on the agenda.	
4.	Management Accounts to December 2014.	(Pages 7 - 14)

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5. Progress against the Internal Audit Plan. (Pages 15 - 26)
6. Internal Audit Charter. (Pages 27 - 82)
7. Governance Over Managing the Risk of Fraud. (Pages 83 - 94)
8. Date of next meeting.

The next meeting will take place on the 9 June 2015 at 10.30am at County Hall, Glenfield.

9. Any other items which the Chairman has decided to take as urgent.

The public are likely to be excluded from the meeting during the consideration of the following items of business in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972.

10. Forecast Outturn 2014/15 and draft MTFs 2015/16 - 2018/19. (Pages 95 - 114)

(Exempt under paragraphs 3 and 10 of Schedule 12(A))

11. Internal Audit Highlight Report - GEMS Replacement. (Pages 115 - 126)

(Exempt under paragraphs 3 and 10 of Schedule 12(A))

Members are asked to consider and note this exempt report.